

Work-Based Learning: Make it Count!



Today's Agenda

Accountability &
Reporting

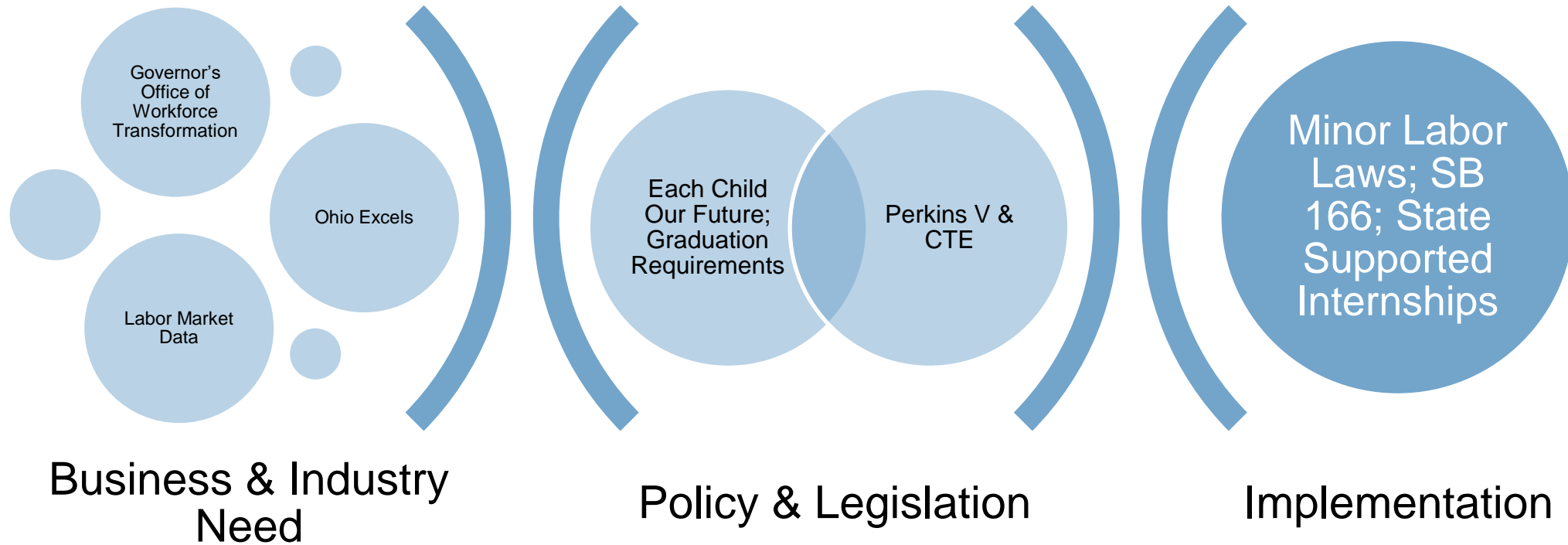
Learning Agreements

Business Partner Incentives

Graduation Requirements

Questions

Why Work-Based Learning?



Federal Accountability

Work-based learning is a **Program Quality Indicator of Performance** under the **Ohio Perkins V Plan**.

This accountability measure is limited to students in career-technical education programs; It is calculated at the **Career-Technical Planning District level**.

Work-Based Learning

The percentage of career-technical education concentrators in the graduation cohort having participated in a minimum of 250 hours of work-based learning. **This measure only includes concentrators that have graduated.**

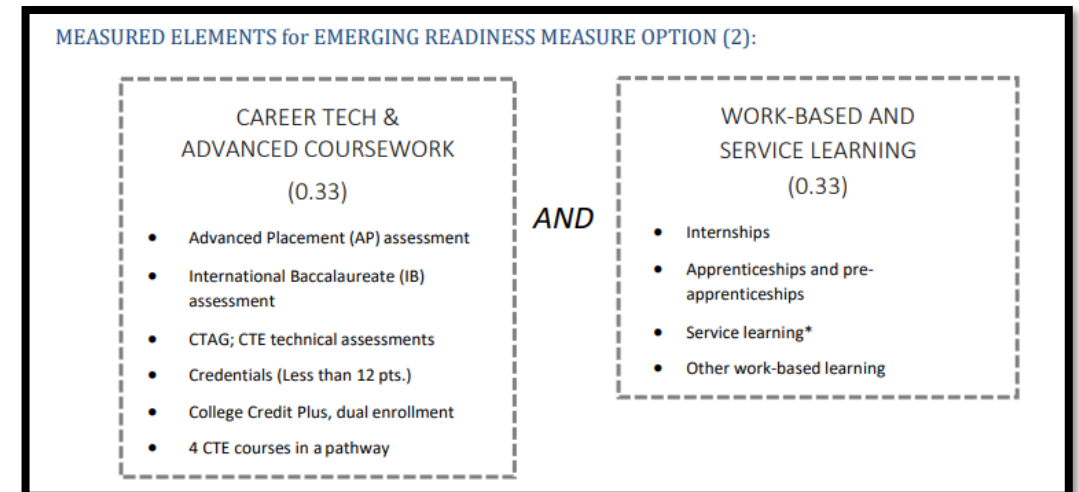
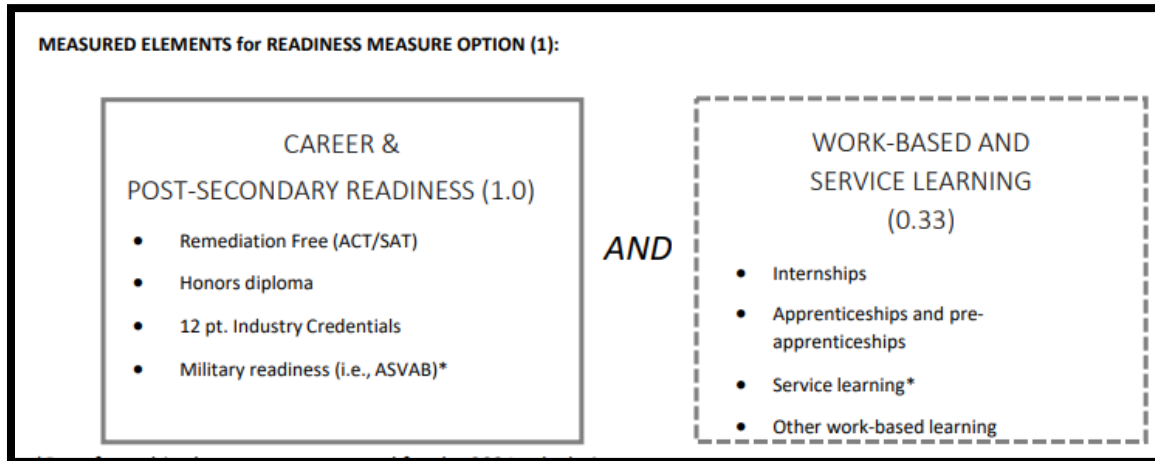
<p>5S3 Program Quality – Work-based Learning</p>	<p>Numerator: The number of career-technical education concentrators in the 4-year graduation cohort who graduated and who participated in a minimum of 250 hours of state-defined work-based learning.</p> <p>Denominator: The total number of career-technical education concentrators who graduated in the 4-year graduation cohort.</p>
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5S3: Program Quality – Participated in Work- Based Learning	12.0%	12.0%	13.0%	14.0%	15.0%
		2021 Graduation Cohort Graduates	2022 Graduation Cohort Graduates	2023 Graduation Cohort Graduates	2024 Graduation Cohort Graduates

State Accountability

Work-based learning is a part of the Ohio School Report Cards.

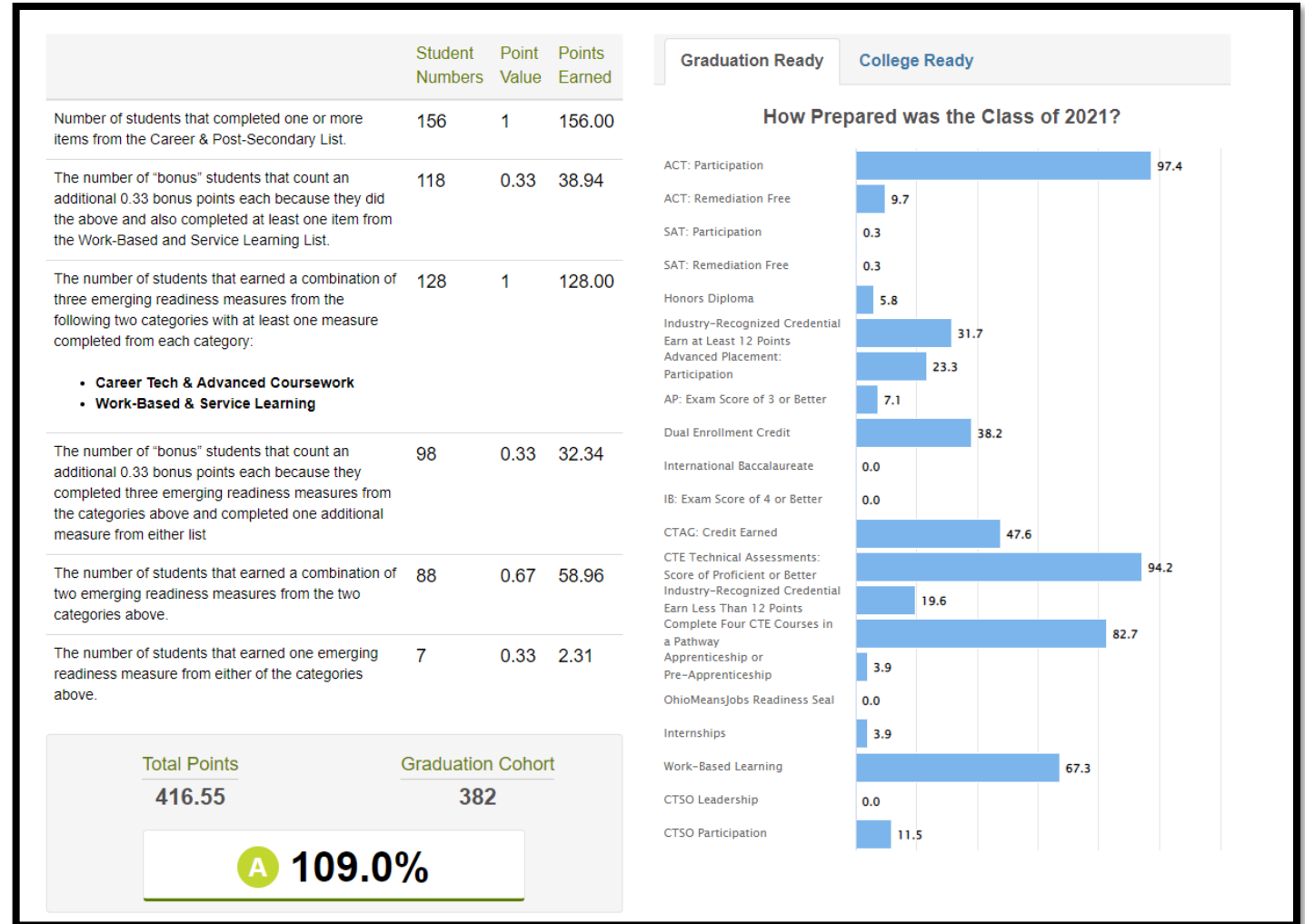
On the **Career-Technical Planning District Report Card**, work-based learning is part of the **Career and Postsecondary Readiness Component**.



State Accountability

This measure is limited to CTE students; There are **no minimum hours** for this accountability measure.

The measure is calculated at the **Career-Technical Planning District level**.



State Accountability

Work-based learning is a part of the Ohio School Report Cards.

On the **Traditional School and District Report Cards**, work-based learning is part of the **NEW College, Career, Workforce and Military Readiness Component**.

College, Career, Workforce and Military Readiness Component

Measures: This component is made up of 14 separate measures that are used to estimate how prepared the graduating class from a district or building is to go on to postsecondary education, enter the workforce or join the armed forces.

- ACT/SAT Remediation-Free Scores
- Honors Diploma
- Advanced Placement (AP) Credits Earned
- International Baccalaureate (IB) Credits Earned
- Twelve or More Credential Points in a Single Career Field
- State-recognized License
- Twelve or more College Credit Plus (CCP) Credits Earned
- Enlistment in the Military
- Completion of a Pre-Apprenticeship or Apprenticeship
- Acceptance into an Apprenticeship Program Post High School
- OhioMeansJobs-Readiness Seal and 250 Hours of Internship/Work-based Learning

Timeline

Data for this component will be fully available by the 2024-2025 school year. Additionally, this component will not factor into the report card ratings until at least the 2024-2025 school year. Until that time, this component is considered 'report-only'.

State Accountability

This measure includes **all students**; the measure is calculated at the **district level**.

College, Career, Workforce and Military Readiness

The College, Career, Workforce, and Military Readiness Component measures how well-prepared Ohio's students are for all future opportunities.

Note: The information on this page is provided for informational purposes. This component will not be rated and will not factor into the overall rating until the 2024-2025 school year at the earliest.

	Number of Students	Point Value	Points Earned
Number of students in the four-year graduation cohort who completed a pathway and are prepared for college or career success.	422	1	422.0

Total Points
422.0

Graduation Cohort
1,649

25.6%

Outcomes after High School Graduation

Districts and schools have long-term impacts on student outcomes. The College Career Workforce Military Readiness component provides information on how schools prepare students for different pathways of college and career success. It also provides insights on how those students do once they leave high school. What happens beyond the diploma is an important indicator of how well schools are preparing students.

The University System of Ohio provides **district reports** on enrollment and remediation of high school graduates attending in-state, public colleges and universities.

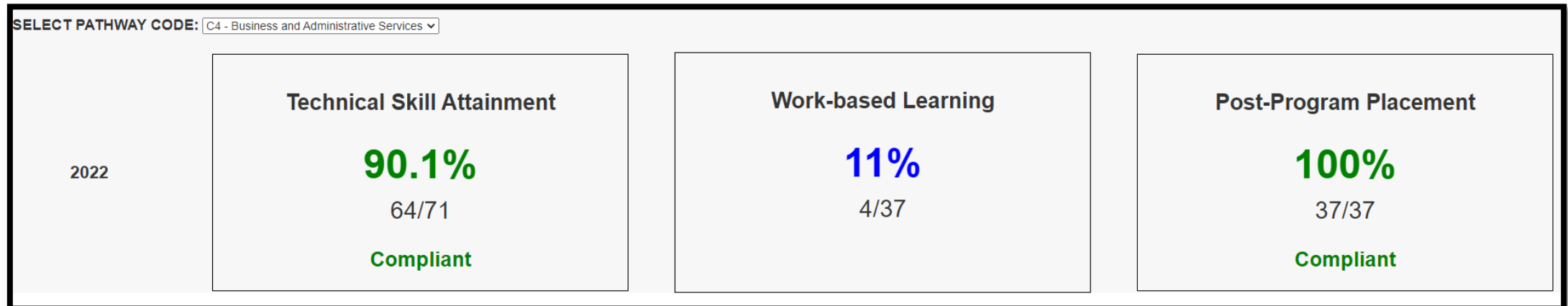
What Percentage of the 2019 Graduating Class Entered College within Two Years? NC

What Percentage of the 2015 Graduating Class Graduated from College within Six Years of Leaving High School? NC

Local Accountability

Work-based learning is a **Quality Program Measure** under the **CTE Quality Program Review**.

This accountability measure is limited to students in career-technical education programs. It is calculated at the **pathway level**.



Local Accountability

Work-based learning is also a possible pathway to graduation for **all students**.

More on that later...

“Start with Why”

What is your motivation for expanding and implementing high-quality work-based learning?



Work-Based Learning Reporting

Work-Based Learning Reporting Element	Program Codes	How is it used?	When can I report?
Experience Program Codes	305012: Internship Completion 305014: Apprenticeship/Pre-Apprenticeship 305016: Apprenticeship Acceptance 305018: Apprenticeship Completion 305099: Other Work-Based Learning	Used to calculate performance on the CTPD & Traditional District Report Cards.	Can be reported in the Student (S) collection or the Graduate (G) collection.
Hours Program Codes	<u>Work-Based Learning Hours Ranges:</u> 310040: >0 and <40 hours 310099: 40-99 hours 310249: 100-249 hours 310499: 250-499 hours 310500: 500+ hours	Used to calculate performance for the CTE Quality Program Review and Perkins V accountability systems; calculations occur at the building pathway and CTPD level, respectively. Used to determine graduation progress in ODDEX.	Can be reported in the Student (S) collection or the Graduate (G) collection; should always represent the cumulative total of hours, across grades 9-12.

Helpful Tips

- Please refer to the [EMIS Manual](#) for more information and definitions for each program code and/or reporting element.
- There are no minimum hours required to report the Experience Program Codes; hours should be reported as specified above for the Hours Program Codes.
- Completion of a minimum of 250 hours of work-based learning experience (reported using the Work-Based Learning Program Codes) can also be used as a demonstration of competency in meeting the [Graduation Requirements for the Class of 2023 and Beyond](#).
- For Joint Vocational School Districts – If you do not report in the Student (S) collection, coordinate with your member schools to ensure this information is accurately reported in the Graduate (G) collection.
- All Reporting Elements should be reported, as applicable, for all students.
- If you have additional questions about reporting work-based learning experiences, please **first** reach out to your ITC.

Learning Agreements

Learning Agreements

SCHOOL NAME – ADDRESS – PHONE NUMBER WORK-BASED LEARNING AGREEMENT

STUDENT INFORMATION

Name:	Phone:
Address:	City/Zip:
DOB:	Grade:

INSTRUCTOR/EDUCATOR INFORMATION

Name:	Phone:
School Address:	City/Zip:
Position Title:	District/School:

EMPLOYER/BUSINESS MENTOR INFORMATION

Name:	Business/Organization:
Phone:	Address:
City/Zip:	Position Title:

Learning Agreements

EXPERIENCE DETAILS

Start Date: ___/___/___ End Date: ___/___/___		Grading Period(s):																																									
Career Field Pathway (if applicable):																																											
This experience will be considered for Credit Flexibility:		<input type="checkbox"/> Yes <input type="checkbox"/> No																																									
<u>Type of Work-Based Learning:</u> <input type="checkbox"/> Off-Site Placement or Internship <input type="checkbox"/> Apprenticeship/Pre-Apprenticeship <input type="checkbox"/> Remote or Virtual Placement <input type="checkbox"/> Entrepreneurship <input type="checkbox"/> School-Based Enterprise <input type="checkbox"/> Simulated Work Environment		<u>Typical Weekly Schedule:</u> <table border="1"> <thead> <tr> <th>Day</th> <th colspan="2">Time of Work</th> <th>Total Work Hours</th> </tr> <tr> <td></td> <th>From</th> <th>To</th> <td></td> </tr> </thead> <tbody> <tr><td>Mon</td><td></td><td></td><td></td></tr> <tr><td>Tue</td><td></td><td></td><td></td></tr> <tr><td>Wed</td><td></td><td></td><td></td></tr> <tr><td>Thurs</td><td></td><td></td><td></td></tr> <tr><td>Fri</td><td></td><td></td><td></td></tr> <tr><td>Sat</td><td></td><td></td><td></td></tr> <tr><td>Sun</td><td></td><td></td><td></td></tr> <tr> <td></td> <td></td> <td>Total</td> <td></td> </tr> </tbody> </table>		Day	Time of Work		Total Work Hours		From	To		Mon				Tue				Wed				Thurs				Fri				Sat				Sun						Total	
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Pay Rate: ___/hour (if applicable)																																											
<u>Job Description:</u>																																											

Learning Outcomes

<p>Learning Outcome (Select a Career Field)</p> <p>Instructional Practice Goal (Competency)</p>	<p>Work-Based Demonstration</p>	<p>Additional Study Demonstration (Through classroom instruction, independent study project, etc.)</p>	<p>Evidence of Demonstration</p>
<p><i>EXAMPLE (Optometry Assistant)</i></p> <p><i>Health Science 2.2.6</i> <i>Determine pupil reactivity and accommodation</i></p>	<p><i>Student will observe pupil reactivity during eye exams and will discuss with the doctor their observations.</i></p>	<p><i>Student will review various types of pupil reactivity during classroom instruction.</i></p> <p><i>Student will investigate pupil reactivity abnormalities through independent study</i></p>	<p><i>Student Journaling; Employer Evaluation; Portfolio Artifact</i></p>

Evidence of Positive Evaluations

Method of Evaluation	Frequency	Responsible Party
<i>EXAMPLES: Student Reflection; Employer-Specific Evaluation; Student Portfolio; Instructor Observation, etc.</i>	<i>EXAMPLES: Quarterly; Bi-Weekly; Bi-Monthly; At the culmination of the experience; mid-experience, etc.</i>	<i>EXAMPLES: Employer; Business Mentor; Instructor; Work Study Coordinator; or any combination, etc.</i>

Evidence of Positive Evaluations

Learning Outcomes <i>(as defined in Work-Based Learning Agreement)</i>	Level of Competency Demonstrated			
	1 st Eval __/__/__	2 nd Eval __/__/__	3 rd Eval __/__/__	Final Eval __/__/__

Roles & Responsibilities

ROLES & RESPONSIBILITIES *[Edit as needed.]*

ALL PARTIES

1. All parties agree that the primary purpose of the work-based learning experience is educational attainment for the student.
2. The instructor/educational representative, the parent and/or caregiver, the student and the employer/business mentor will jointly identify learning outcomes, develop learning experiences and job tasks, and will maintain and update this plan accordingly.
3. All related learning experiences and job tasks will be identified and managed utilizing this plan.
4. All concerns and challenges should be addressed to and resolved by the instructor/educational representative, in partnership with the student and employer/business mentor, and in communication with the parent and/or caregiver.
5. The agreement will not be terminated without the knowledge of all parties.

Roles & Responsibilities

SIGNATURES

By signing, I agree that I have reviewed and approved the learning outcomes and evaluation plan documented in this agreement, and that I will comply with all identified roles & responsibilities herein.

<u>Student:</u>	<u>Date:</u>
<u>Parent/Caregiver:</u>	<u>Date:</u>
<u>Instructor/Educational Representative:</u>	<u>Date:</u>
<u>Employer/Business Mentor:</u>	<u>Date:</u>

Business Partner Incentives

Tax Credit Certificate for Work-Based Learning Experiences

Passed in Senate Bill 166, ORC 5747.057

Opportunity to expand WBL experiences

Credit is allowed against a taxpayer's aggregate tax liability

What Businesses are Eligible?

- Must be a taxpayer or pass-through entity (ex. LLC)
- Must employ an eligible student employee in fulfillment of a work-based learning (WBL) experience associated with an approved CTE pathway in which the student employee is enrolled
- Does not need to be a new WBL experience

Important Definitions

- **Eligible Employee:** an employee who is nineteen years of age or younger and enrolled in an approved career-technical education (CTE) pathway.
- To be considered **enrolled in a CTE pathway**, a student must be enrolled in at least one CTE course within the approved pathway. Students enrolled in CBI and FCS Programs are eligible.
- **Eligible compensation:** compensation paid on and after the effective date of March 23, 2022, from which the employer is required to deduct and withhold income tax.

Tax Credit and Funding Limits

May receive the lesser of \$5,000 per eligible employee or 15% of wages paid to an eligible employee

Tax Credit Certificate is submitted with employer's Ohio income tax return and provides a credit against aggregate tax liability

Total amount of funding is not to exceed \$5 million within state fiscal biennium (2-year period; March 23, 2022-June 30, 2023)

Required Information

1. Name and Date of Birth of employee/student
2. Employee/student Social Security Number (SSN) (Last Four Digits Only)
3. Employer Name and Address
4. Employer Person of Contact/Phone/Email
5. Type of Employment (Registered Apprenticeship/Registered Pre-Apprenticeship/Other)
6. Work Start and End Date
7. Total compensation paid to employee during the preceding calendar year
8. Name of CTE program in which the employee is enrolled
9. Amount of tax credit received in any prior year for the employee
10. Description of employee's duties as part of WBL experience

Student Information

- Schools will be able to provide a form with necessary student information to businesses using ODDEX
- Additional roles will be allowed for this use
 - Verifier- ODDEX WBL
- Each document is assigned a unique 10-digit Document ID
 - Used to identify the documentation along with student name
 - No SSIDs included
 - Unique document ID is sent to ODE
- Program of concentration/pathways list
 - Only those CTE-26 approved
- Includes FERPA information and Parent/Guardian Signature

Accessing Document

Records ▾ CCP ▾ Tuition ▾ SSID

- Single Student
- Bulk Export
- Work Based Learning Tax Credit Documentation
- Work Based Learning Documentation Review


Ohio Department of Education Ohio District Data Exchange (ODDEX) Work Based Learning

Home SOES ▾ SCR ▾ SCM ▾ Records ▾ CCP ▾ Tuition ▾ SSID Setup ▾ ODDEX Help Log Out

Augusta-Richmond County Web ▾

Select Student for Work Based Learning

Use this page to select the student who needs a work-based learning certificate for a business to claim a tax benefit. For additional information on this program and the process for a business to request the tax benefit, please visit this ODE web page:
<https://education.ohio.gov/Topics/Career-Tech/Program-Enhancements/Tax-Credit-Certificate-Program-for-Work-Based-Lear>

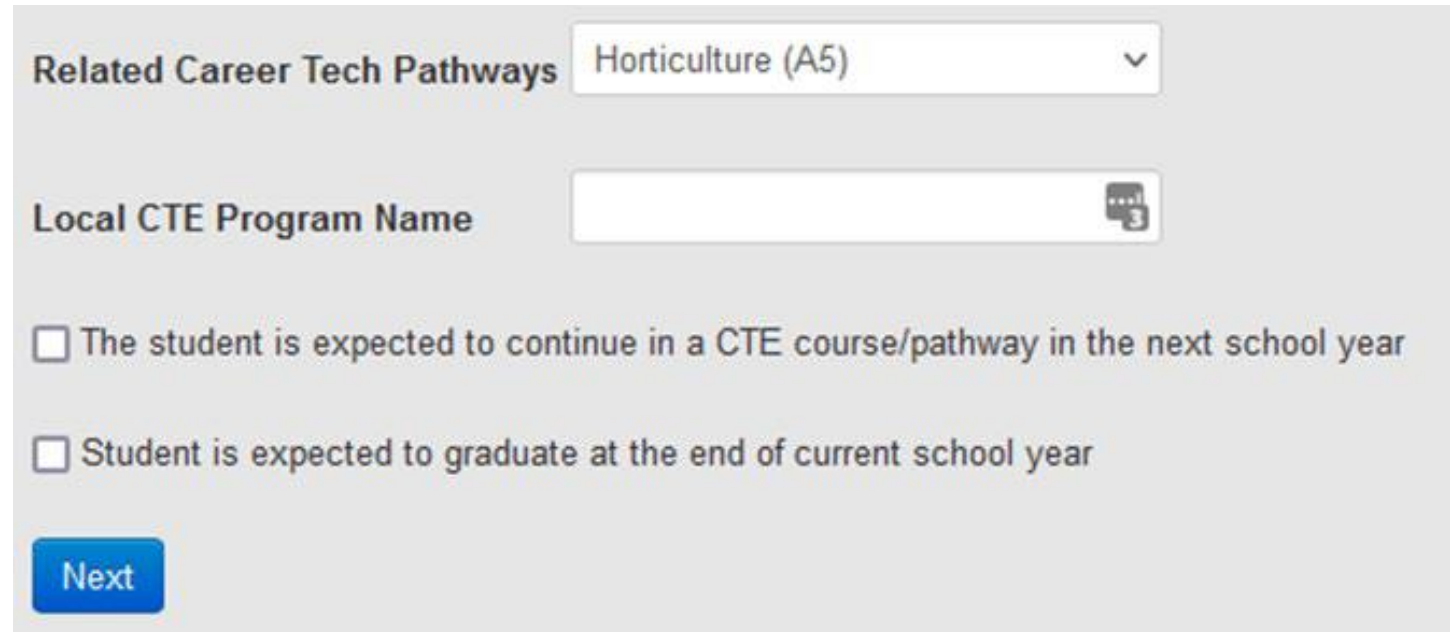


Last Name First Name SSID [Help](#)

SSID	Last Name	First Name	Birth Date
WBL000001	Student 1	Vocational	12/22/2005

Creating Document

- All courses listed
- User Interface Input
 - Select Pathway
 - Enter Local Program Name
 - Expected to continue?
 - Expected to graduate?
- Generate PDF



The screenshot shows a web form with the following elements:

- A dropdown menu labeled "Related Career Tech Pathways" with "Horticulture (A5)" selected.
- A text input field labeled "Local CTE Program Name" with a speech bubble icon containing the number 3.
- Two checkboxes:
 - The student is expected to continue in a CTE course/pathway in the next school year
 - Student is expected to graduate at the end of current school year
- A blue button labeled "Next".

 Generate WBL Documentation

When you generate WBL documentation a PDF will be created for this student.

Example ODDEX Form

Work Based Learning (WBL) Documentation

Name: Student 6, Vocational
Birth Date: 12/22/2006
District: Augusta-Richmond County Weber Local (896568)
Document ID: 4457214268

For additional information on this program and the process for a business to request the tax benefit, please visit this ODE web page:

<https://education.ohio.gov/Topics/Career-Tech/Program-Enhancements/Tax-Credit-Certificate-Program-for-Work-Based-Lear>



Year / Status	Subject	Course Start Date	Course End Date	Reported By
2022-2023 / Completed	010105: Technology Education	08/15/2022	12/31/2022	896568 / 969578

Career Tech Pathway: Horticulture
Local CTE Program Name: Some program name

The student is expected to continue in a CTE course/pathway in the next school year: No

Student is expected to graduate at the end of current school year: Yes

If the student is not yet 18 and has not been emancipated from their parent/guardian, then the parent/guardian must sign below to authorize release of this documentation to the student's Work Based Learning employer.

Parent/Guardian Signature:

Application Process

Meet with CTE Partner to outline goals, POC and review application



School gives ODDEX form to student to give to business



Employer creates an OHID account and SAFE account



Employer completes Tax Credit Certificate Application (Upload ODDEX and WBL docs)



ODE Reviews Application
If approved, certificate is available to download within 60 days



Employer submits certificate with income tax return

PLEASE SELECT THE OPTION THAT BEST APPLIES TO YOU:

A teacher, superintendent, parent, or other customer of the Department of Education:

The SAFE portal has now been integrated with OH|ID. In order to access your existing SAFE applications, please click the button below to access the new OH|ID platform.

Important: Your SAFE credentials will not work in the OH|ID platform.

Please create a new OH|ID account if you do not already have one.

OH|ID PORTAL

Need Help? Visit the [Department of Education OH|ID Portal Help webpage](#) for information on how to access and navigate the OH|ID portal.

An employee of the Department of Education:

The SAFE portal has now been integrated with myOhio. In order to access your existing SAFE applications, please click the button below to access the new myOhio platform.

MYOHIO PLATFORM

Log into OH|ID account and click on the "Department of Education Application Request" link.



Department of Education Application Request

Request access to Education applications

[Go To Site](#)



Department of Education Application Request

Department of Education

This application is for citizens to request access to Department of Education applications including Adult Learner, Scholarship, Compliance, College Credit Plus, CCIP, Early Childhood, Nonpublic Charter, and OEDS. The request will be reviewed by Department staff.

LAUNCH
Department of Education Appli...

OHID and SAFE Account



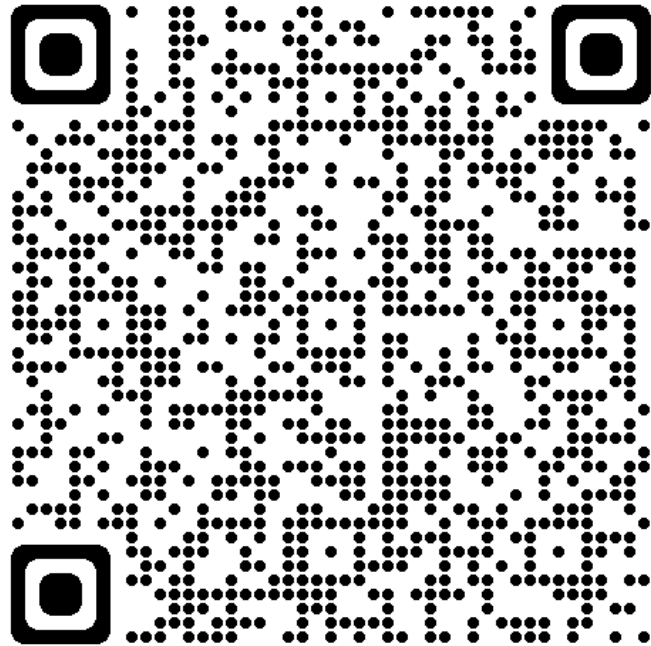
SIGN UP FOR A SAFE ACCOUNT OR CHECK YOUR ACCOUNT STATUS

Reason for SAFE Signup

(multiple reasons can be selected)

- I am applying for an initial (or renewing a previously issued) Ohio Department of Education license or permit
- I am a parent, signing up for College Credit Plus program
- I am an adult student applying for the Adult Diploma or Adult 22+ Programs
- I am a parent signing up to access a scholarship application.
- Other reasons such as Scholarship Provider
- I am a parent signing up to submit income documents for scholarship and/or ACE
- I am signing up to apply for a Tax Credit for the Work Based Learning Experience

**For more information, visit
the Department website.**

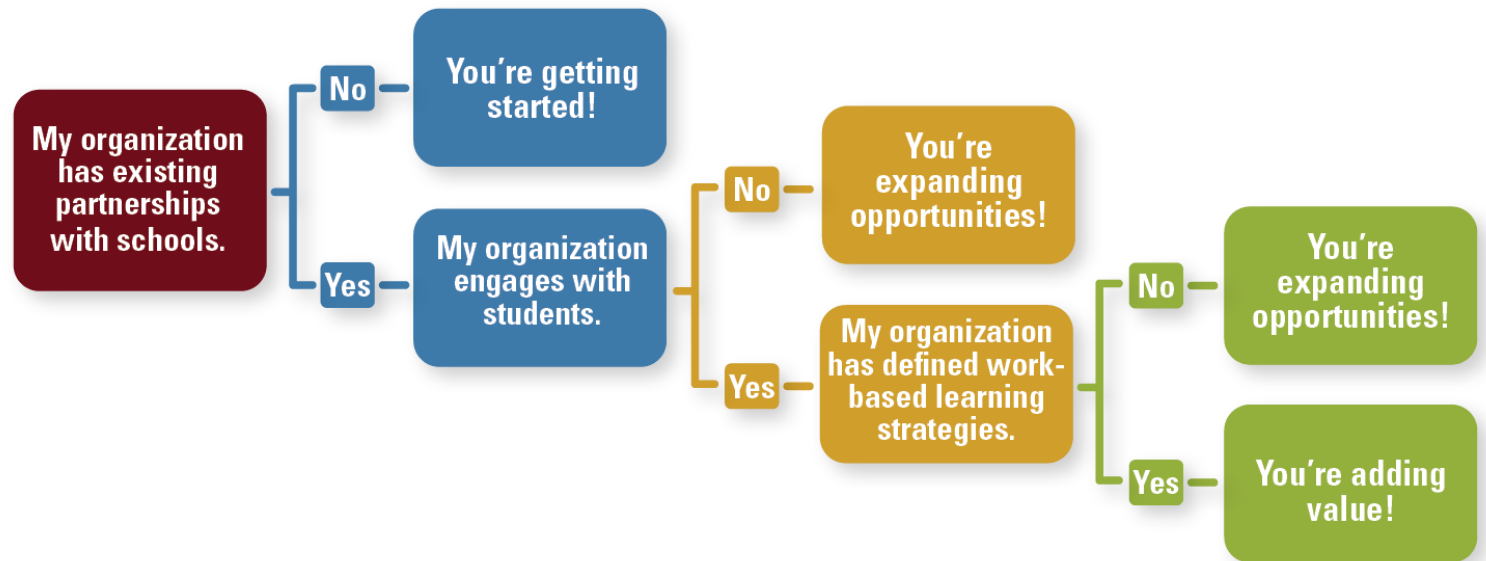


Senate Bill 166: Workers Compensation

Senate Bill 166 expressly prohibits the Ohio Bureau of Workers Compensation from charging any amount against an employer's experience rating for workers' compensation claims made as part of a bona fide work-based learning program.

IT'S HERE!

Ohio's Employer Guide to Work-Based Learning



Graduation Requirements

Ohio's Long-Term Graduation Requirements

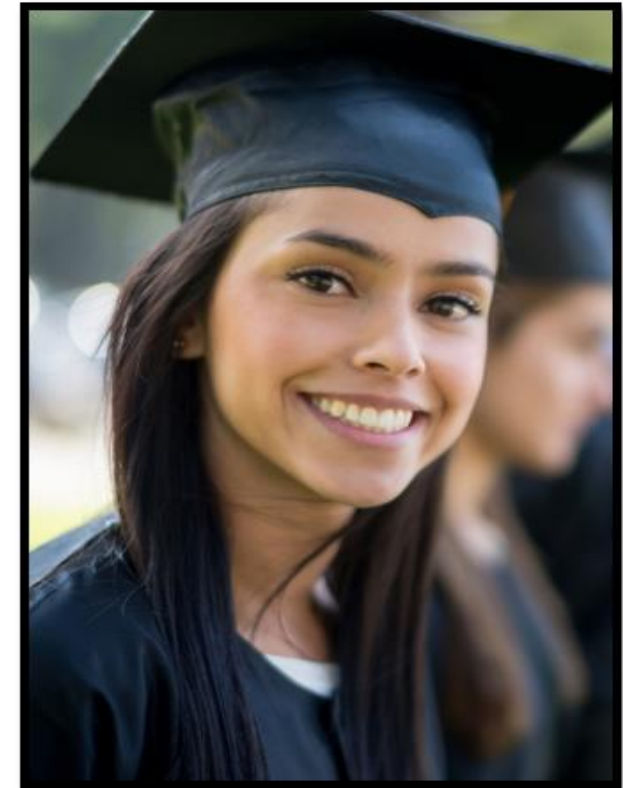
Students must meet requirements in all three areas



1. Course Requirements



2. Demonstration of Competency



3. Demonstration of Readiness

Graduation Requirements: Credits

Students can earn credit by participating in Work-Based Learning.

General Course Requirements	State Minimum
English language arts	4 units
Health	½ unit
Mathematics	4 units
Physical education	½ unit
Science	3 units
Social studies	3 units
Electives	5 units

Districts may require more than the minimum 20 credits as a local decision.

Students must receive instruction in **economics** and **financial literacy** (in high school) and complete at least **two semesters of fine arts*** (during grades 7-12).

2. Demonstration of Competency

Competency on Ohio's State Tests:

Algebra I (or Integrated Math I) - 684
English Language Arts II - 684

Competency on Ohio's AASCD:

Mathematics – Basic (489)
English language arts – Basic (485)

Competency Alternatives

College
Credit Plus

Military
Enlistment

Career
Readiness

ACT or SAT
Remediation
Free Score

Competency Alternative: Career Readiness

Students can show competency through Work-Based Learning.

Foundational Demonstration

- Cumulative score of proficient or higher on 3 or more WebXams in single career pathway
- Earn a 12-pt. approved industry-recognized credential or group of credentials totaling 12 pt. in one career field
- Earn a State issued license in a vocation that requires an examination
- Pre-apprenticeship or apprenticeship program
 - Registered with Ohio State Apprenticeship Council



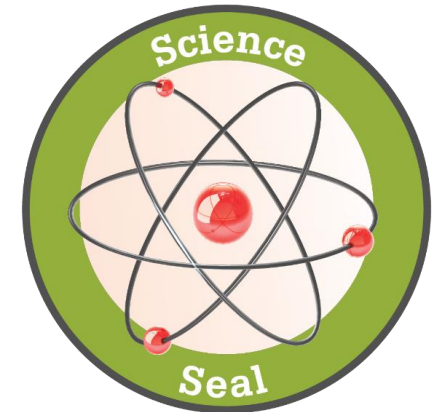
Supporting Demonstration

- Complete 250-hours Work-based Learning
- Earn workforce readiness score on WorkKeys
- Earn the OhioMeansJobs Readiness Seal



Demonstration of Readiness:

Students can demonstrate readiness through Work-Based Learning.



Graduation Requirements Contact & Support

- **Graduation Requirements Office Hours:** Biweekly from August - May on Wednesday's from 3:30-4:30pm and Friday's from 9:30-10:30am we'll host open office hours. Register for [Graduation Requirements Office Hours](#).
- **Graduation Requirements Inbox:** gradrequirements@education.ohio.gov
- **New Graduation Requirements Webpage:** [Ohio's Long-term Graduation Requirements](#)

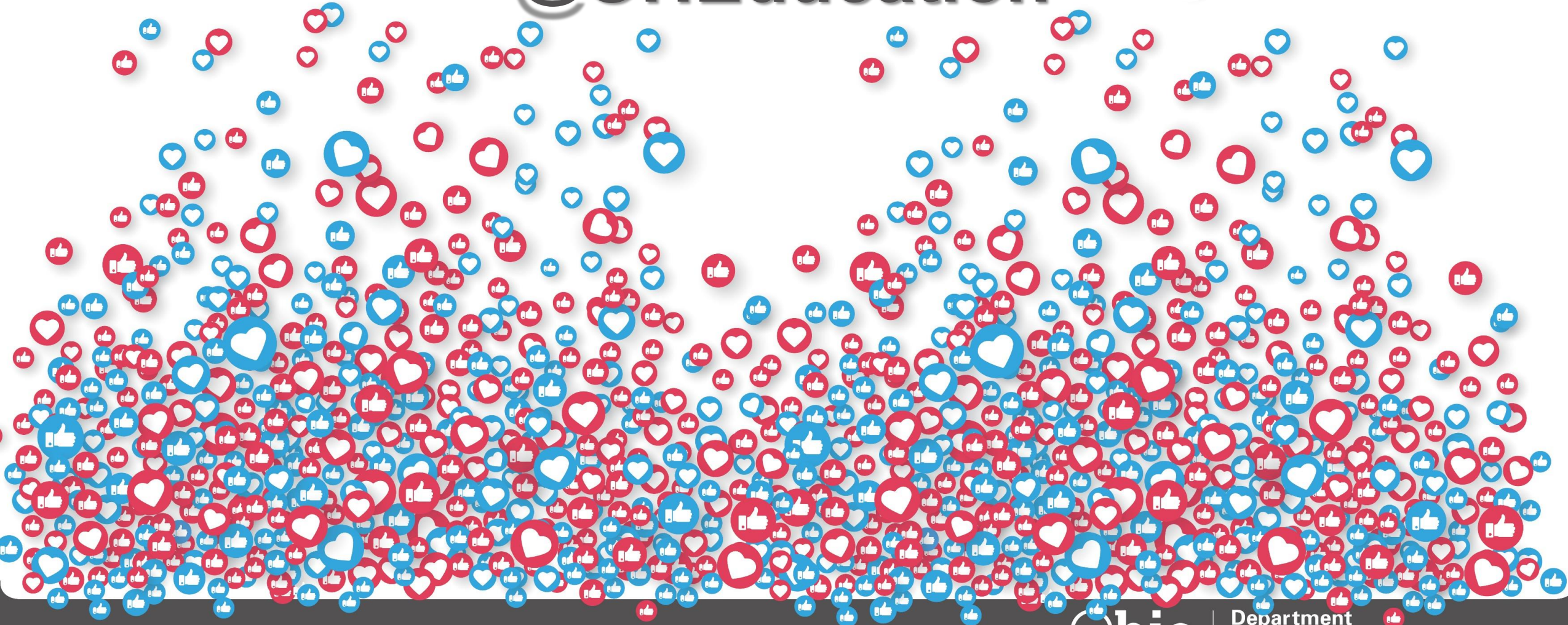


Questions?





@OHEducation



**Share your learning
community with us!**

#MyOhioClassroom



Celebrate educators!

#OhioLovesTeachers